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**THE UNIVERSITY OF BAROTSELAND
ADMISSIONS OFFICE
P.O BOX 910316
MONGU – ZAMBIA
TEL: 0217 221153
E-mail: admissions@ubl.edu.zm**

APPLICATION FOR ADMISSION

Official Use only

Receipt No:
Application No:

Instructions

- Please read through the form carefully before filling.
- Provide all information required.
- Attach all supporting documents for your application.
- Please write in Block Letters.

Programme Applied for (*Select Preferred Programme from the Appendix*)

First Choice.....

Second Choice.....

Third Choice.....

In which **Year** do you want to start your studies? (Give Year).....

In which **Semester** do you want to start? (January or July?).....

Mode of Study

Parallel Classes (evening) <input type="checkbox"/>	Distance <input type="checkbox"/>
Day Classes/Full Time <input type="checkbox"/>	

Category of Applicant

School Leaver <input type="checkbox"/>	Non School Leaver <input type="checkbox"/>
Transfer <input type="checkbox"/>	

Biographical Information

Surname (Mr/Mrs/Ms/Dr/Prof):

Middle Name:

First Name:.....

Sex: Male Female Date of Birth:

Marital Status: Married Single

Nationality:

National Registration Card No.:

If Non-Zambian, Passport No.:.....

Contact Details

Land Telephone No:Mobile Phone No:

Email Address:

Fax:

Postal Address

Residential Area

Next of Kin

Name:.....

Relationship:.....

Telephone:.....

Residential:
Address:.....

E-mail:.....

Academic Background (*Attach Certified Copies of Certificates, Statements of Results or Transcripts*)

Previous Educational Institution Attended (Secondary/College)	From	To	Qualification obtained
1.			
2.			
3.			
4.			

List Subjects where you have grade 6 or better

Subjects	Grade Obtained	Year Obtained	School or Examination Centre
1.			
2.			
3.			
4			
5			
6			
7			
8			
9			
10			

Employment Status		Tick Appropriate
	Self Employed	
	Formal Employment	

What Talent, Skill or Profession do you bring to the University?

If Formally Employed	please give details of employment
Employer: Position held: Date of Employment..... Nature of responsibility:	

Personal Brief

Please provide reasons why you want to study your first preferred programme.

Special Support

Do you have any permanent injury, illness or disability which may require special support?

Yes

No

If yes, please describe the nature of your injury, illness or disability

.....
.....

Indicate the support that you may require:-

.....
.....

Additional Information

How did you learn about UBL programmes?	
Newspaper..... <input type="checkbox"/>	Presentation/Visit by University staff..... <input type="checkbox"/>
Leaflet..... <input type="checkbox"/>	Facebook <input type="checkbox"/>
Poster..... <input type="checkbox"/>	University Website..... <input type="checkbox"/>
Billboard..... <input type="checkbox"/>	Other (please specify).....
TV..... <input type="checkbox"/>
Radio..... <input type="checkbox"/>
Recommended by someone..... <input type="checkbox"/>

Financial Information

How do you intend to finance your education at UBL?

- Government sponsorship
- Self-sponsorship
- Family sponsorship
- Employer sponsorship
- School supported award
- Other (specify):.....

Accommodation

Indicate your choice:-

- a. On campus
- b. Outside campus

Declaration

I certify that the information given in this application and supporting documents are accurate and complete. I understand that UBL reserves the right to reverse any offer of admission made on the basis of inaccurate information.

Signature: Date:

School of Education

- Bachelor of Arts with Education
- Bachelor of Arts with Education in Mathematics
- Bachelor of Arts in Secondary Education
- Bachelor of Arts in Primary Education

School of Business Studies & Law

- Bachelor of Business Administration
- Bachelor of Entrepreneurship
- Bachelor of Marketing
- Bachelor of Economics
- Bachelor of Accountancy
- Bachelor of Banking & Finance
- Bachelor of Human Resource Management
- Bachelor of International Business Studies
- Bachelor of Laws LLB
- *Diploma* in Accountancy

School of Humanities & Social Sciences

- Bachelor of Arts in Development Studies
- Bachelor of Arts in Gender and Development
- Bachelor of Arts in Library and Information Studies
- Bachelor of Arts in Political Science
- Bachelor of Arts Public Administration
- Bachelor of Arts in Social Work
- Bachelor of Arts in Local Government
- Bachelor of Science in Computer Studies
- *Diploma in* Social Work
- *Diploma in* Information Technology
- *Diploma in* Library and Information Studies♣
- *Diploma in* Archives and Records Management♣
- *Certificate in* Library and Information Studies♣
- *Certificate in* Archives and Records Management♣

School of Natural Resources

- Bachelor of Science in Natural Resources Management
- Bachelor of Science in Environmental Studies
- Bachelor of Science in Land Management
- Bachelor of Science in Urban and Regional Planning

School of Health Sciences

- Bachelor of Science in Nursing*
- Bachelor of Science In Public Health
- Bachelor of Science in Environmental Health

Entry requirements for all degree programmes except Bachelor of Arts in Primary Education and Bachelor of Nursing are: Passes at credit level in at least five (05) subjects (including English) in the Zambian School Certificate or Cambridge Overseas School Certificate; or Passes at credit level in at least five subjects (including English) in the General Certificate of Education Ordinary Level Examinations; or Relevant Diploma obtained from a recognized institution of higher learning.

For Bachelor of Arts in Primary Education, applicants should hold at least three (03) passes at credit level (including English) in the Zambian School Certificate or Cambridge Overseas School Certificate **plus a teaching certificate.** *The **Bachelor of Science in Nursing** is only offered through distance learning and entry qualification is a Diploma in Registered Nursing.

For **Diploma Programmes**, applicants should hold Four (4) credits or better which must include English language

- Duration: Two (2) years.

For **Certificate Programmes**, applicants should hold Three (3) credits or better which must include English language.

- Duration: one (1) year

♣ The **Certificate** and **Diploma** in **Library and Information Studies** and **Certificate in Archives and Records Management** are only offered through distance learning.

Application Details:

Application forms are available at our campus at Plot No.154, Senanga Road-Mongu, Western Province.

Postal Address: Box No. 910316 Mongu.

E-mail Address: admissions@ubl.edu.zm

Landline: 021 7221153.

Cell Phones:

0977129730/0977430928

Application fees:

ZK 120,000.00 non-refundable.

Payment Mechanism:

The University will accept payment made through its bankers as follows:

Bank Name: ZANACO
Branch Name: Manda Hill, Lusaka
Account Name: University of Barotseland
Account Number: 1905790500142

OR

Bank Name: Standard Chartered
Branch Name: Cairo North End, Lusaka
Account Name: University of Barotseland
Account Number: 0100126252400

NB: APPLICANTS ARE ADVISED TO TAKE NOTE OF THE DATES FOR ENROLLMENT AND COMMENCEMENT OF CLASSES:

STUDY PROGRAMME	ENROLLMENT DATES and START OF CLASSES/COLLECTION OF MODULES (DISTANCE)	RESIDENTIAL SCHOOL
		For Distance Learning Students
Degree, Diploma, and Certificate	January – Semester	April
	July – Semester	August